



## SAFETY RULES & REGULATIONS

- Obey ALL Signs
- IANA Registered CDL Required
- No Passengers
- Cell Phone Use in Designated Area Only
- Closed-toed Shoes Required
- Use Headlights and Flashers
- Seatbelts Required
- Turn Off Engines at Gate or When Exiting the Vehicle at All Times
- Remove Zip Ties and Place in Trash
- Ensure Tracks Are Clear Prior to Crossing
- No Pull Through Parking
- Perform Tug Test
- Yield to All Ramp Equipment

Knowledge of CSXIT Rules and Regulations are the responsibility of each individual drayman. Copies of the CSXIT Drayman Safety Handbook, CSXIT Safety Rulebook are available on [www.csxintermodalterminals.com](http://www.csxintermodalterminals.com) or upon request at the terminal.

## KEY ACTIONS FOR SUCCESS

### PRE-ARRIVAL

- Verify CDL credentials
- Register in the IANA/UIIA Intermodal Driver Database – [uiia.org](http://uiia.org)
- Verify billing – [ShipCSX.com](http://ShipCSX.com)
- Review Drayman Safety Brief and Handbook – [csxintermodalterminals.com](http://csxintermodalterminals.com)

### IN-GATE

- Turn off engine
- Present CDL
- Provide Seal and Booking Numbers as applicable
- Prepare for In-Gate Inspection
- Follow directions on J1/Mission Ticket or as provided by terminal personnel

### OUT-GATE

- Provide CDL and Seal/Equipment Numbers if requested

### ROADABILITY

- All bad order equipment will be directed to Roadability

### DRAYMAN ASSISTANCE

- Draymen who require assistance will park in the Driver Assistance area and report to the Driver Assistance window

## CONTACT INFORMATION

Check billing, storage and container locations on [ShipCSX.com](http://ShipCSX.com)

For more information, call 800-542-2754, option 2 to speak with a Customer Service Representative.

**CSX** INTERMODAL  
TERMINALS

[csxintermodalterminals.com](http://csxintermodalterminals.com)

151 Day Street | West Springfield, MA 01089

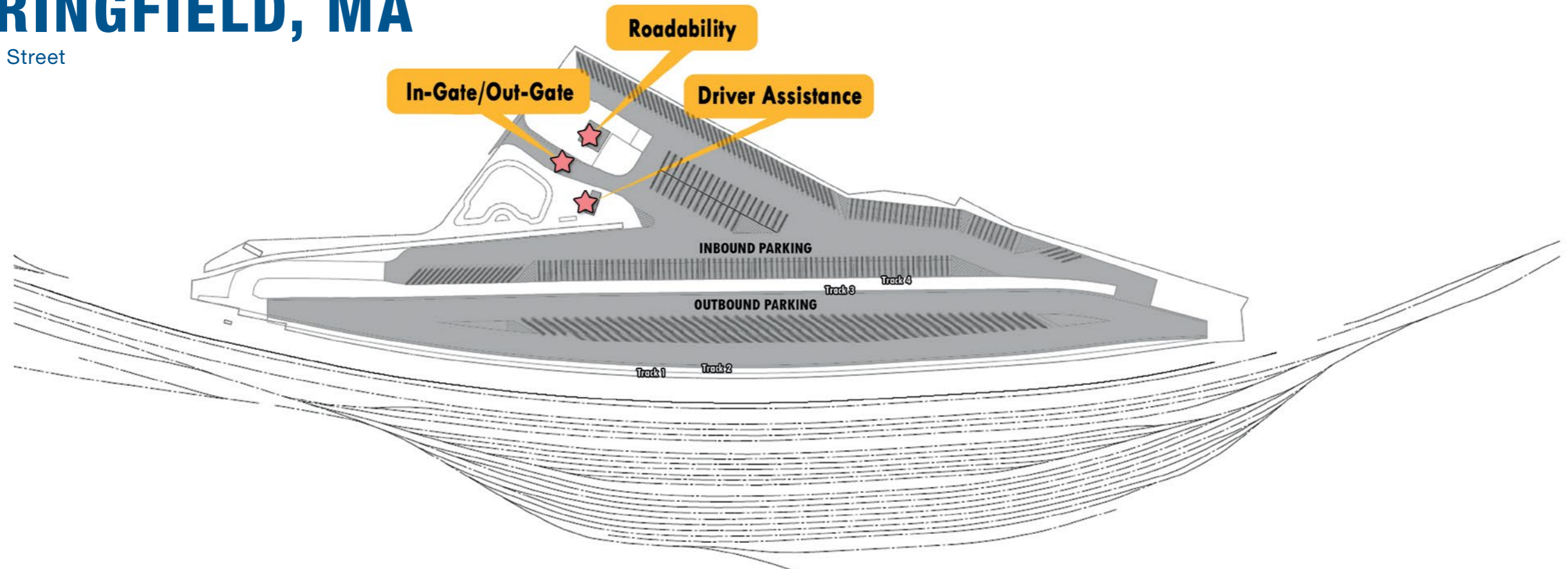
# SPRINGFIELD DRAYMAN GUIDE



**CSX** INTERMODAL  
TERMINALS

# SPRINGFIELD, MA

151 Day Street



## TERMINAL-SPECIFIC PROCESSES

### SAFETY RULES

- Failure to follow terminal safety rules may result in a terminal suspension

### IN-GATE

- Draymen should confirm all information is correct on J-1 ticket.
- Gate personnel performs inbound inspection to find any equipment damage
- Draymen are given parking locations at in-gate

- Draymen must bobtail through the gate - bobtailing around the maintenance shop is not allowed

### CHASSIS SWAP PROCESS

- Draymen must go to roadability if a unit is in need of repair prior to out-gate
- If the shop is closed, draymen shall proceed to the Driver Assistance window and will get set up for a swap if necessary
- If draymen are issued a chassis swap ticket, they must go to the Driver Assistance window to get directions and set up the swap with lift crew

### OUT-GATE ROADABILITY

- Do not attempt to move units that cannot be moved without causing further damage; report these issues to the shop or Driver Assistance window
- Shut off engine at out-gate
- Draymen are responsible for ensuring they have the correct unit prior to pulling to the gate
- For roadability repairs that can be performed in under an hour, draymen must wait with the unit

- For roadability repairs that will take over an hour, or if the shop is unable to repair at that time, drayman will be issued a chassis swap ticket

### DRAYMAN ASSISTANCE/COMMUNICATION

- Draymen should go to the Driver Assistance window for any needed assistance while on the terminal